



FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION

Office of the County Attorney

Stephen K. Hess, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission

**Wednesday, September 14, 2022
7:00 P.M.**

Present:

Stephen K. Hess (Chair)
Rev. Douglas P. Jones (Vice-Chair)
Deborah L. Lundahl
Mr. Michael G. Bunitsky
Rev. Stephen Larsen

Absent:

James A. Stanker
Anna Johnson-Winegar

Also in Attendance

Andrew J. Ford. Secretary

The Frederick County Ethics Commission meeting was called to order 7:00 p.m. on September 14, 2022.

1. Call to Order / Roll Call.
2. Election of Chair and Vice-Chair;
3. Approval of the minutes from the June 8, 2022;
4. Acceptance of Report pursuant to Section 5-861 of Maryland Public Ethics Law;
5. Discussion of Commission's Annual Report to the County Executive and County Council and Annual Certification; and
6. Update on Review of Financial Disclosure Statements.

1. Approval of Agenda. Commissioner Hess called the meeting to order. Commissioner Bunitsky made a motion to approve the agenda. Commissioner Jones seconded the motion, which was approved unanimously.

2. Election of Chair and Vice-Chair. Commissioner Lundahl nominated Rev. Jones to be Vice-Chair. Commissioner Larsen seconded the motion, which was approved

unanimously. Commissioner Lundahl nominated Mr. Hess to be Chair. Commissioner Jones seconded the motion, which was approved unanimously.

3. Approval of Minutes of June 8, 2022, Meeting. The draft minutes of the June 8, 2022, public meeting were e-mailed to the members before the meeting. Commissioner Jones made a motion to approve the draft minutes. Commissioner Bunitsky seconded the motion, which was approved unanimously.

4. Acceptance of Report pursuant to Section 5-861 of Maryland Public Ethics. The Report was e-mailed to the members before the meeting. By consensus, the members accepted the Report.

5. Discussion of Commission's Annual Report to the County Executive and County Council and Annual Certification. The draft Annual Report, without copies of past agendas and minutes, was e-mailed to members before the meeting. Commissioner Larsen moved to approve the draft Annual Report with such changes and completions as the Chair or Vice-Chair deemed appropriate with advice of counsel and authorized either the Chair or Vice-Chair to sign and transmit the Annual Report to the County Executive and the County Council. Commissioner Lundahl seconded the motion, which was approved unanimously.

The draft annual Certification was e-mailed to the members before the meeting. Mr. Ford indicated that the Office of the County Attorney would work with the Chair to finalize and transmit the Certification to the State of Maryland Ethics Commission.

6. Update on 2021 Financial Disclosure Statements. Mr. Ford provided an update on the status of the review of financial disclosure statements as prepared by the staff at the Office of the County Attorney. Commissioners requested that staff provide at the next meeting copies of any financial disclosure statement noted as exceptions. In addition, at the meeting the Commissioners reviewed the financial disclosure statements of the elected officials, division heads and member of certain boards and commissions.

There being no other business before the Commission, Commissioner Bunitsky made a motion to adjourn the meeting, which was seconded by Commissioner Larsen and approved unanimously. The meeting was adjourned at 8:01.

_____/s/
Andrew J. Ford
Secretary